

# Mentor Agreement

Before the training can commence, there must be a binding written agreement between the company and Kurs og Sikkerhet AS. The training shall be conducted in a safe manner according to established standards and be described in the company's Health, Safety, and Environment (HSE) system. The risks involved in the training must be assessed.

Company: ..... Org. nr: .....

Responsible person:..... Phone: .....

Name of mentor: ..... Phone: .....

E-mail mentor: .....

Name of Student: ..... Phone: .....

### Kran

- G1 Mobile Crane
- G2 Tower crane
- G3 Gantry crane
- G4 Overhead crane
- G5 Offshore crane
- G8 Truck-mounted crane
- G20 Hydraulic crane

### Maskin

- M1 Dozer
- M2 Excavator
- M3 Motor grader
- M4 Wheel loader
- M5 Backhoe loader
- M6 Dumper
- M20 Other machinery

### Forklift up to 10 tons

- T1 Pallet trucks
- T2 Reach forklift/Pallet stackers
- T3 Order picker
- T4 Counterbalance
- T5 Side loader

### Forklift over 10 tons

- T6 Sideloader
- T7 Straddle carriers
- T8 Counterbalance
- T8.1 Container yokes
- T8.4 Telescopic boom

## Requirements for mentor in the company

The mentor must have held a competence certificate for at least 36 months and had versatile experience on relevant work equipment for a minimum of 12 months. The mentor is considered the operator of the work equipment and have to a sufficient extent be present to monitor the training. If an undesirable event occurs, the mentor must be able to intervene directly or give instructions through communication equipment. The mentor is responsible for ensuring that the training takes place according to the training curriculum for the motor vehicle/equipment in question. Link to training plans: Labour Inspection Authority

## Work equipment for driving training

The work equipment must be relevant to the training objectives in the training curriculum and approved according to:

- 1) Reg. 703, requirements for inspection of work equipment by a competent enterprise.
- 2) Reg. 544, requirements for CE marking and conformity declaration. Documentation of inspection by a competent enterprise must be provided.

## Area for driving training

The training must take place in a suitable area where the training can be conducted in a safe, realistic and appropriate manner.

## Other activity in the area for driving training

Other individuals conducting activities in the training area must be informed that driver training is taking place. The training must be adapted to other activities in the area in a satisfactory and safe manner.

## Level of difficulty of driver training

The mentor, in consultation with the certified training enterprise, is responsible for ensuring that the trainee is not assigned more difficult tasks than the trainee can handle.

## Insurance

The company is responsible for having the necessary insurances in place before the training can commence.

**By signing, each signatory confirms that the content of the agreement has been read, understood, and that the requirements of the agreement are fulfilled.**

The agreement is valid for 1 year from the date:.....  
(Fill in with today's date)

Module 1, 2.x, and 3.x have been completed  
(Requirement before the mentor agreement can be approved)

\_\_\_\_\_  
Student

\_\_\_\_\_  
Responsible person

\_\_\_\_\_  
Mentor